

Self-Declaration Form Rehabilitation of Offenders Act 1974.

The work you are applying for is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974.

All applicants are asked to complete this declaration form on which you are not entitled to withhold information about convictions, cautions, reprimands or final warnings, which would not be filtered in line with current guidance from the DBS that, for other purposes under the Act, are regarded as spent. The academy has a statutory duty to conduct certain pre-employment checks on all people applying to work with us. The information obtained from these checks is used to help safeguard children.

We will not discriminate unfairly against candidates with convictions which we consider as unrelated to working with children. Having a criminal record will not automatically bar you from employment or voluntary work with the academy. The academy will take a proportionate view of past offences and will only exclude candidates from interview if the declared convictions or cautions are relevant to the work you are applying to do. We will look at the information after short listing in order to give the candidates a chance to discuss any declaration.

The completed form should be submitted along with the application form in a sealed envelope marked 'Confidential – declaration form'.

Name: Date of Birth:

Position applied for: Date of application:

Do you have any convictions, cautions, reprimands or final warnings, which would not be filtered in line with current guidance from the DBS? YES / NO

If YES, please provide details here.

Have you any current police investigations pending? YES / NO

If YES, please provide details here.

Have you **ever** been the subject of a child protection concern, been investigated or been disciplined for the same? If YES, please provide brief details below of the outcome below. YES / NO

If YES, please provide details here.

Applicant's Signature:

Date.....

