



Application for Appointment

We keep on file information from this application form, equal opportunities form and any documents you attach. This is required for recruitment and equal opportunities monitoring purposes, the payment of staff and the prevention and detection of fraud. All information will be dealt with in accordance with data protection legislation and will not be sold to any third party. Unsuccessful application forms will be destroyed after 6 months; anonymised data will be kept for monitoring purposes.

Post applied for:

How did you hear about this vacancy?

Personal Details

Surname:	First names:
Former name(s) (if applicable)*	Preferred title: Mr/Mrs/Miss/Ms/Other:
Address:	Telephone Number:
	Daytime:
	Evening:
Post Code:	Mobile:
e-mail address:	
National Insurance Number: *	

* Required for full identification purposes

Education, Training and Qualifications

Secondary and further education, plus training courses relevant to the job for which you are applying. Please continue on a separate sheet if necessary.

School, College, University and/or Training Course.	Dates from - to. <small>(Please account for any gaps in the date range)</small>	Examinations, Subjects, Course qualifications, Certificates awarded.



Membership of Professional Organisations

Professional organisation	Grade and date of membership

Participation in Voluntary, Recreation or General Interest Groups

Name of organisation	Role held

Current/Most Recent Position Held

Position/Job title:	
Name and address of school/college:	
Post code:	Tel No:
Web address:	
Type of establishment:	
No on roll (approx) and age range:	
Name and address of Authority or employing body:	
Post code:	Tel No:
Key tasks, responsibilities and achievements:	
Starting date:	Starting salary:
Leaving date:	Spinal point:
Allowances:	Current/leaving salary:
Period of notice required or available start date:	Reason for leaving:

Experience, Skills, Abilities and Career Aspirations

Please tell us how you think you meet the requirements for this job answering the following questions. You may wish to use details of your previous jobs, voluntary work, other activities or your personal interests.

Continue on a separate sheet if necessary.

General Information

If you have a disability, can we make any particular interview arrangements (e.g. signer, ground floor interview room etc) to assist you if shortlisted?

If yes, please specify here:

Are there any dates that you would be unable to attend an interview?

If yes, please specify here:

The work you are applying for is a regulated activity requiring an Enhanced DBS with Barred List Check and is therefore exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974.

All applicants are asked to complete the supplementary 'declaration form' on which you are therefore not entitled to withhold information about convictions that, for other purposes under the Act are regarded as spent other than certain spent convictions and cautions which are 'protected' and are not subject to disclosure to employers, and cannot be taken into account under the amendments to the Exceptions Order 1975 (2013). This form should be appended in a sealed envelope marked confidential.

Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

Are you on DBS barred list, disqualified from work with children or subject to sanctions imposed by a regulatory body e.g. the National College for Teaching and Leadership?

YES / NO

If you have a current DBS/CRB check number, please enter it here;

Date of issue:

Issued by:

COMPLETE THIS SECTION IF APPLICABLE

Do you have Qualified Teacher Status?

Yes / No
Please select

Date achieved

DFE Teacher reference number

Statutory induction period (if qualified after 7 May 1999)

Started:

Completed:

Are you subject to any conditions or prohibitions placed on you by the GTC (or other) in the UK

Yes / No
Please select

If Yes, please enclose details with dates in a sealed envelope and attach to this form.

References

Please give details of two referees - one must be your present or last employer.

Name:	Name:
Address:	Address:
Email Address:	Email Address:
Telephone Number:	Telephone Number:
Position:	Position:
May we approach them now? YES/NO	May we approach them now? YES/NO

Declarations

DECLARATION

Any subsequent offer of employment will be subject to a criminal record check (disclosure request) from the Disclosure and Baring Service (DBS).

This check will include details of cautions, reprimands or final warnings as well as convictions.

Appointment will be subject to the information received from the DBS.

I accept that if any of the information is found to be false or misleading this may result in any offer of employment being withdrawn. I understand that any subsequent offer of employment will be subject to the outcome of a criminal records check (enhanced with list checks) from the Disclosure and Baring Service.

Signature

Date

Thank you for your application